

**VILLAGE OF THE HILLS  
MINUTES OF DECEMBER 12, 2013**

**1. Call to Order**

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Ron Dodd	Mayor
J.R. Smith	Mayor, Pro Tempore
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Robert Smith	Alderman

**And all of said persons were present thus constituting a quorum.**

Also present were Dan Roark, and Linda Lunney, representing general management for The Hills; and John Herman, President, The Hills POA; Terry Browder, Emergency Management Coordinator.

**2. Pledge of Allegiance**

Mayor Pro Tempore Smith led the Pledge of Allegiance.

**3. Swearing in of new Alderman**

Jim Nelson was not able to attend this meeting.

**4. Approval of Minutes**

*Alderman Zehrer moved approval of the minutes of the November 14, 2013 regular meeting and December 3, 2013 special meeting; Secretary Potsavich seconded the motion which carried unanimously.*

**5. Treasurer’s Report**

Mayor Dodd reviewed the financial reports for September through November. These reports have been corrected and all fund balances are accurate. We will consider amending the budget at the January meeting.

*Secretary Potsavich moved to approve the Treasurer’s Report; Alderman Zehrer seconded the motion which carried unanimously.*

## **6. Solid Waste Report**

No detailed report was available but the balance shown, \$30,302.00, is accurate.

## **7. Discuss, consider and take action on the email notification system.**

Linda Lunney and Dan Roark briefed the Board on the email data test. There are currently 450 email addresses and a notice has been printed on the current bills directing residents to a link on the Website.

## **9. Park Liaison Report**

Alderman Smith reviewed his written report listing new officers and members:

New members:

Anne Hewgley  
Linda Nelson  
Patty Ward

Officers:

Dave Anderson - Chairman  
Linda Nelson – Vice Chair  
Jennifer Paul - Secretary  
Gail Oberta - Treasurer

## **10. POA Liaison Report**

Secretary Potsavich summarized the most recent POA meeting. The Security Guard contract is up for renewal at the end of the year. New signs will be placed at all gates. The Deed Restriction update is proceeding slowly. POA representatives are going door-to-door collecting votes.

## **8. Law Enforcement Report**

Sergeant Pabst arrived to summarize the past month's activities, with 15 traffic stops, 14 warnings and 1 citation issued.

## **11. Community Service Awards for 2013 Program Planning**

Dan Roark will order awards to be presented at the January 16, 2014 POA Annual Meeting.

## **12. Consider and take any action necessary regarding the Walking Trail.**

Dan Roark summarized the costs of the completed walking trail and presented two options for future project financing.

*Secretary Potsavich moved to authorize a maximum of \$7,500 to fund an in-depth impact study of the effects of a loop trail on property values, with the Board's final approval before any contract is executed; Alderman Zehrer seconded the motion which carried unanimously.*

**13. Consider and take any action on improvements to Club Estates Dams and Landscaping.**

Secretary Potsavich summarized Melvin Williams' efforts to stop the leaks in the dams.

**14. Hurst Creek MUD Report**

Mayor Pro Tempore Smith summarized the November MUD meeting. The L.C.R.A. representatives made a presentation on the drought and lake capacity.

Potential well drilling in the Park for water supply was discussed.

*Mayor Pro Tempore Smith moved to grant authority to drill up to 3 wells with the Park receiving irrigation water at no cost, subject to an easement agreement between the Village and Hurst Creek MUD; Secretary Potsavich seconded the motion which carried unanimously.*

**15. City Administrator's Report**

Dan Roark presented a replat of Lots 778 & 779, Phase 9 into one lot, 778A.

*Mayor Pro Tempore Smith moved approval of the replat of Lots 778 and 779, Phase 9, to be ratified at the January meeting; Secretary Potsavich seconded the motion which carried unanimously.*

**16. Report on Public Land Fire Hazard Prevention work and Grant Application**

Dan Roark reported that a draft of the Interlocal Agreement with ESD#6 is being reviewed and Mayor Dodd, Dan Roark and Terry Browder will meet with ESD#6 reps next week.

**17. Emergency Management Coordinator Report**

Terry Browder reported on former Hills resident Paul Hopkins' funeral, which he attended. Also, the Mayor and City Administrator are required to attend a State EMC meeting.

**18. New Business Introduced by Member of the Board of Alderman**

There was no new business.

**19. Comment from Attending Visitors and Guests**

There were no comments.

**20. Adjournment**

*On motion by Secretary Potsavich and seconded by Alderman Zehrer, the meeting was adjourned at 10:50 a.m.*

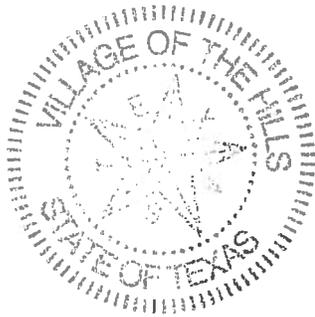
Signed this 9<sup>th</sup> day of January, 2014.



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Ron Dodd, Mayor

(Seal)



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Hilda Potsavich, Secretary