

**VILLAGE OF THE HILLS  
MINUTES OF DECEMBER 3, 2013**

**1. Call to Order**

A special meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Ron Dodd	Mayor
J.R. Smith	Mayor, Pro Tempore
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Robert Smith	Alderman

And all of said persons were present thus constituting a quorum.

Also present were Dan Roark, and Linda Lunney, representing general management for The Hills; and Terry Browder, Emergency Management Coordinator.

**1. Call to Order**

Mayor Dodd called the meeting to order at 8:30 a.m.

**2. Pledge of Allegiance**

Mayor Dodd led the Pledge of Allegiance.

**4. Discuss, consider and take action on the Board of Alderman vacancy.**

The Board of Aldermen went into Executive Session at 8:35. Open session was resumed at 9:25.

*Alderman Smith moved approval of Jim Nelson for Alderman; Secretary Potsavich seconded the motion, which carried unanimously.*

**3. Discuss, consider and take action to authorize execution of an Interlocal Agreement with Travis County Emergency Services District #6 for the Wildfire Fuels Mitigation Program.**

*Alderman Zehrer moved to authorize execution of an Interlocal Agreement with Travis County Emergency Services District #6 for the Wildfire Fuels Mitigation Program; Secretary Potsavich seconded the motion, which carried unanimously.*

**5. Election of Mayor Pro Tempore, Treasurer and Secretary.**

*Alderman Zehrer moved approval of J.R. Smith as Mayor Pro Tempore and Hilda Potsavich as Secretary; Alderman Smith seconded the motion which carried unanimously.*

Mayor Dodd suggested we delay action on electing Treasurer for 60 – 90 days until staff accounting capabilities are solidified.

*Mayor Pro Tempore Smith moved to delay electing a Treasurer for 60 – 90 days; Secretary Potsavich seconded the motion which carried unanimously.*

**6. Appointment of Liaisons and Committees**

Mayor Dodd suggested the following appointments:

POA Liaison – Secretary Potsavich

Park Liaison – Alderman Smith

MUD Liaison – rotation schedule prepared by Secretary Potsavich, no written reports required

Club Liaison – Alderman Zehrer

Law Enforcement Liaison – Alderman Smith, transitioning with Mayor Dodd

Fence Committee – Mayor Pro Tempore Smith and Alderman Zehrer

Walking Trail Committee – Mayor Pro Tempore Smith and Alderman Zehrer

Common Areas and Landscaping Committee – Secretary Potsavich and Alderman Nelson

Budget Committee – Mayor Dodd, Treasurer, Dan Roark, Earl Wood and the Bookkeeper

Solid Waste Committee – Mayor Pro Tempore Smith, Alderman Nelson and Linda Lunney

It was suggested that all committees look to expand membership outside of the BOA.

**7. Discuss, consider and take action on nominees for the Park Commission**

*Alderman Smith moved approval of the appointment of Anne Hewgley and Pattye Ward to the Park Commission; Secretary Potsavich seconded the motion which carried unanimously.*

**8. New business items introduced by Board Members.**

Secretary Potsavich commented on an area between Treehaven and Jasperwood where a resident has landscaped beyond her property lines. Earl Wood will investigate.

Secretary Potsavich also suggested moving the pet station across from the Club House to Tournament Way.

**19. Comment from Attending Visitors and Guests**

There were no comments.

**20. Adjournment**

*On motion by Secretary Potsavich and seconded by Alderman Zehrer, the meeting was adjourned at 10:25 a.m.*

Signed this 12<sup>th</sup> of December, 2013



Ron Dodd, Mayor

(Seal)



Hilda Potsavich, Secretary