

**VILLAGE OF THE HILLS  
MINUTES OF SEPTEMBER 13, 2012**

**1. Call to Order**

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Lindgren called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Doug Lindgren	Mayor
J.R. Smith	Mayor, Pro Tempore
Ron Dodd	Treasurer
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Joy Hrobak	Alderwoman

And all of said persons were present except Mayor, Pro Tempore Smith and Alderwoman Hrobak, thus constituting a quorum.

Also present were Dan Roark and Linda Lunney, representing general management for The Hills; Earl Wood, Hurst Creek MUD Public Works Director; the Village Emergency Management Coordinator, Terry Browder; Deputy Constable Dorheim and Senior Sergeant Shaffer; Katie Uhler, of The Hills POA; and Jim Nelson, of the Masters HOA

**2. Pledge of Allegiance**

All joined in reciting the Pledge of Allegiance and a moment of silence for Mrs. Norma Smith.

**3. Approval of Minutes**

*Secretary Hilda Potsavich moved approval of the minutes for the August 28, 2012 9am BOA meeting. Alderman Rick Zehrer seconded the motion which carried unanimously.*

*Treasurer Ron Dodd moved approval of the minutes for the August 28, 2012 joint POA/BOA meeting with the corrected spelling of Tom McKeever’s name. Alderman Zehrer seconded the motion which carried unanimously.*

**4. Treasurer’s Report, including Resolution to close TexPool account.**

Treasurer Dodd reviewed his written report. Revenues and expenditures are largely on budget with \$121,000 in the General Fund; \$60,000 in Capital Improvements; and \$50,000 in the Solid Waste Fund.

*Treasurer Dodd moved to approve the Treasurer's Report and Secretary Potsavich seconded the motion which carried unanimously.*

*Treasurer Dodd moved to close the TexPool account for the Street Fund and open an account at First National Bank. Alderman Zehrer seconded the motion which carried unanimously.*

## **5. Solid Waste Report**

Treasurer Dodd reviewed the written report, which showed no change in the customer count and is on budget.

*Treasurer Dodd moved approval of the report; Secretary Potsavich seconded the motion which carried unanimously.*

## **6. Public Hearing on Fiscal Year 2012-2013 Budget and take any action on Ordinance 63-12, establishing the Budget.**

Mayor Lindgren reviewed the proposed budget. There were no comments from the public or the BOA.

*Treasurer Dodd moved to approve Ordinance 63-12 as submitted, establishing the Budget for Fiscal Year 2012-2013; Treasurer Potsavich seconded the motion which carried unanimously.*

## **7. Public Hearing on Fiscal Year 2012-2013 Ad Valorem Tax and take any action on Ordinance 64-12 establishing the tax.**

Mayor Lindgren reviewed a comparison chart for last year's rate of .0298 and the proposed rate for 2012 of .027. There were no comments from the public or the BOA.

*Treasurer Dodd moved to approve Ordinance 64-12 as submitted, establishing the Ad Valorem Tax; Secretary Potsavich seconded the motion which carried unanimously.*

## **9. Park Liaison Report**

Alderman Zehrer summarized the September 11<sup>th</sup> meeting. Gail Oberta was proposed as a Park Commission board member.

*Alderman Zehrer moved Gail Oberta's appointment to the Park Commission, Secretary Potsavich seconded the motion which carried unanimously.*

Alderman Zehrer then reviewed plans for Hills Fest to be held on October 28, 2012 from 2pm to 5 pm. Ice cream will be free and Snappy Snacks will sell food.

## **10. POA Liaison Report**

Secretary Potsavich summarized the August 28<sup>th</sup> POA meeting. Landscape Resources was hired for landscape maintenance. Short term rentals were discussed.

## **8. Law Enforcement Monthly Report**

Deputy Constable Dorheim reported 18 warnings and 7 citations; school busses followed; various public service activities; otherwise it was an uneventful month.

Sergeant Shaffer summarized the success of night-time patrolling of the golf course.

## **11. Consider and take any action on the Vacation of Amended Plat of Lots 564, 565, and 566, the Hills of Lakeway Phase Eight, Travis County, Texas**

*Alderman Zehrer moved to approve the vacation of amended plat of Lots 564, 565, and 566; Treasurer Dodd seconded the motion which carried unanimously.*

## **12. Report on the Status of “The Hills Walking Trail” project**

Alderman Zehrer summarized recent activities, including Village request to obtain permission from the Golf Academy to cross their parking lot.

Mayor Lindgren reviewed a proposed route along Club Estates Parkway, up Academy Drive and through the condos. Alderman Zehrer was requested to discuss the proposal with Jeff Muller and recommend a next step for the village to take in obtaining approval for the project.

## **13. Community Service Awards for 2012 Program Planning**

Treasurer Dodd and Alderwoman Hrobrak will form committee to work on soliciting nominations for awards.

## **14. Hurst Creek MUD Report**

Alderman Dodd reported on the recent MUD Board meeting. The Tax rate will be lowered by \$.07/100. Drainage projects are ongoing at the South end of the dam. West Nile was discussed.

## **15. City Administrator’s Report**

Jim Lennon appeared on behalf of Lakeside Condominiums to discuss the 100 year flood plain and flood insurance.

*Secretary Potsavich moved to authorize Bob Uhler as volunteer Village Flood Plain Administrator; Treasurer Dodd seconded the motion which carried unanimously.*

Dan Roark requested that the area be investigated by engineers and remapped if necessary.

*Secretary Potsavich moved to authorize up to \$2,500 for engineers to investigate this area for possible changes in flood plain designation; Treasurer Dodd seconded the motion which carried unanimously.*

Mr. Roark reported on the recent Water Law Conference he attended.

**16. Report on Public Land Fire Hazard Prevention Grant Application.**

Earl Wood summarized his recent discussions with the local Fire Marshall.

*Alderman Zehrer moved to have a policy of trimming trees to 4 feet in common areas; Treasurer Dodd seconded the motion which carried unanimously.*

**17. Emergency Management Coordinator Report**

Terry Browder summarized recent crimes in Lakeway. He reported that Travis County Sherriff's Office is willing to meet with the BOA to discuss security in The Hills.

**18. New Business Items Introduced by Member of the Board of Aldermen**

Mayor Lindgren suggested Secretary Potsavich prepare a ribbon cutting ceremony for the new sidewalk along The Hills Drive and make a video of the ceremony to be submitted as part of the HEB Healthy Lifestyle Program.

**19. Comments from Attending Visitors and Guests**

Jim Lennon reiterated the flood plain issues and thanked the Board for its attention to this matter.

**20. Adjournment**

*On motion by Alderman Zehrer and seconded by Secretary Potsavich, the meeting was adjourned at 10:25 a.m.*

**21.** Following adjournment there was a tour of the remodeled Hills Country Club Clubhouse.

Signed this 11<sup>th</sup> day of October, 2012.

(Seal)



*Doug Lindgren*  
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Doug Lindgren, Mayor

*Hilda C. Potsavich*  
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Hilda C. Potsavich, Secretary