

**VILLAGE OF THE HILLS  
MINUTES OF FEBRUARY 9, 2012**

Mayor Pro Tempore Smith read a thank-you note from Lloyd Troeltsch, expressing appreciation for his recognition as an “outstanding citizen” at the annual POA meeting.

**1. Call to Order**

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Pro Tempore Smith called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Doug Lindgren	Mayor
J.R. Smith	Mayor, Pro Tempore
Ron Dodd	Treasurer
Hilda Potsavich	Secretary
Rick Zehrer	Aldersperson
Bruce Warmuth	Aldersperson

And all of said persons were present except Mayor Lindgren, thus constituting a quorum.

Also present were Dan Roark and Linda Lunney, representing general management for The Hills; the Village Emergency Management Coordinator, Terry Browder; Katie Uhler, President of the Hills POA; Jim Nelson, President of the Masters HOA; Deputy Constable Senior Sergeant Kent Shaffer, Deputy Constable Darren Dorheim; and Debbie Hubert, of Jansen and Gregorczyk, Certified Public Accountants.

**2. Approval of Minutes**

Treasurer Ron Dodd moved approval of the minutes for the January 12, 2012 meeting. Secretary Hilda Potsavich seconded the motion which carried unanimously.

**3. Audit Report for Fiscal Year 2010-2011**

Debbie Hubert, of Jansen and Gregorczyk, presented the Audit Report for FY 2010-2011. She complimented the Village Staff for a good job.

Treasurer Dodd moved to approve the Audit as presented, and Alderman Rick Zehrer seconded the motion which carried unanimously.

#### **4. Treasurer's Report**

Treasurer Dodd reviewed his written report showing a starting balance in the General Fund of \$82,133, revenues of \$69,225 and expenditures of \$23,619, leaving a balance of \$127,239.

Treasurer Dodd moved to accept the Treasurer's Report and Secretary Potsavich seconded the motion which carried unanimously.

#### **5. Report on meeting with Judge Madison concerning viability of Municipal Court.**

Treasurer Dodd reported on a meeting with Judge Madison to explore the creation of a Hills Municipal Court. Mr. Dodd summarized two previous reports on this issue and recommended we maintain the status quo, which is working well at minimal cost, but suggested revisiting the issue in a few years. No Action was taken.

#### **6. Solid Waste Report**

Mayor Pro Tempore J.R. Smith reviewed his written report, which shows 1,023 accounts. He reported that several residents had expressed an interest in smaller trash cans; however, IESI only offers the 95 gallon size at this time. Mayor Pro Tempore Smith also stated the need for continuing to educate residents on acceptable items for single stream recycling.

Mayor Pro Tempore Smith moved to accept the Solid Waste Report, Secretary Potsavich seconded the motion which carried unanimously.

#### **7. Law Enforcement Monthly Report**

Treasurer Dodd discussed his research on a second radar speed sign which is solar-powered, at a approximate cost of \$6,000.

Treasurer Dodd moved to authorize him and Dan Roark to investigate and purchase the solar-powered radar sign for up to \$7,000. Secretary Potsavich seconded the motion which carried unanimously.

Deputy Constable Dorheim reviewed the written law report. Sergeant Shaffer reported on investigations involving the theft of a golf course maintenance cart from The Hills maintenance barn.

#### **8. Park Liaison Report**

There was nothing to report as the Commission is meeting next week.

## **9. POA Liaison Report**

Secretary Potsavich reported on the new appointments to the POA committees and reviewed her written report.

## **10. Report on “doggi-stations” along The Hills Drive**

Secretary Potsavich reported that we have ordered 4 new “doggi-stations”; two in response to resident requests to be located at the entrance to the Enclave (between the 10<sup>th</sup> and 11<sup>th</sup> tee box) and at the end of Waterfall (by the 14<sup>th</sup> tee box). She reports that golf course officials are appreciative. The other 2 stations will be held in reserve until placement is determined.

## **11. Report on Status of “The Hills Walking Trail” project**

Dan Roark reported on the design progress of the walking trail in the LCRA easement. After consulting with a drainage engineer about drainage issues Carolyn Kelley will have designs ready for the March BOA meeting.

At this point officers Dorheim and Shaffer departed.

## **12. Review and take any action on landscaping for Pond #1 on Club Estates**

Secretary Potsavich reviewed plans to landscape around the upper pond on Club Estates Parkway. Secretary Potsavich moved to authorize up to \$1,500 to complete this project. Alderman Zehrer seconded the motion which carried unanimously.

## **13. Hurst Creek MUD Report**

Secretary Potsavich reviewed her written report of the most recent MUD Board meeting.

## **14. City Administrator’s Report**

Mr. Roark summarized upcoming drainage projects; an open records request from Save Our Springs; and the proposed consolidation of POA, MUD and Village records.

## **15. Emergency Management Coordinator Report**

Terry Browder reviewed recent developments in EMS and fire protection; also, plans for completing the Lakeway Regional Medical Center.

At this point Alderperson Warmuth departed the meeting.

## **16. Report on progress of Public Land Fire Hazard Prevention**

Dan Roark requested a committee to advise on appropriate fire mitigation measurers.

Treasurer Dodd and Secretary Potsavich were appointed as the committee.

**17. May 12, 2012 Election Planning**

The May 12, 2012 Election will be for the election of three Aldermen. The terms of Aldermen Dodd, Warmuth, and Potsavich are expiring. February 4 – March 5 are the days for candidates to file for these positions.

**18. New Business Items Introduced by Members of the BOA**

There was no new business.

**19. Comments on Attending Visitors and Guests**

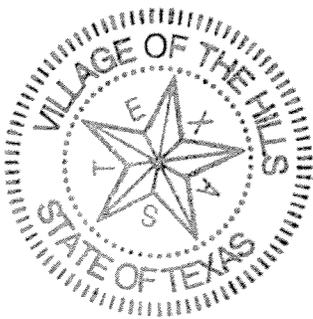
There were no comments.

**20. Adjournment**

On motion by Treasurer Dodd, seconded by Secretary Potsavich, the meeting was adjourned at 11:00 a.m.

Signed this 8<sup>th</sup> day of March, 2012

(Seal)



  
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J.R. Smith, Mayor Pro Tempore

  
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Hilda C. Potsavich, Secretary